

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Our Lady of Lake Huron School

Date of Drill: 10-9-2018 Time drill was held: 10:42 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute 39 secs.

Total Participants: 123

Remarks: Southwest door of school and one classroom door left open. Students left the building quickly, quietly and orderly. School lawn was being mowed.

This report is for emergency drill # 3 for school year 2018-2019

Name of person conducting drill: fire drill Cathryne Goulet

Title of person conducting drill: Principal

Signature of person conducting drill: Cathryne Goulet

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____