

What will my child's day look and feel like?

Drop off - Parents who drop off their children will do so at the South doors. Busses who drop off students will do so at the North doors.

Entering school- At 7:20 a.m., students will be allowed to go directly to their classrooms. Students who have arrived earlier than 7:30 a.m. will have to wait outside or in their parent's vehicle. The library will NOT be a holding area.

Entering the classroom / changes classes for 6-12) - make sure mask is on, sanitize hands, greeted by the teacher, go to desk or designated spot until further instructions.

Classroom layout / social distancing (pictures) - In my classroom, I will have 15 desks, spaced out by at least 3 feet, students will also be facing the same direction.

Lunch- 20 to 30 minutes, social distancing, smaller groups in the cafeteria, rotating schedule with other grades, wear masks to and from the cafeteria.

Recess- undecided- hopefully we could have 15-20 minutes a day to walk around and get fresh air.

Specials - undecided- hopefully students would still be able to participate in art, music, atrium and gym. Art, music, and atrium could be done within the classroom. Gym - outside as much as possible and the multipurpose room with Mrs. Paula Cepelcha

Dismissal - Early release/pick-up - An announcement will come over the PA system for bussers to be excused out the North door. Another announcement will let the walkers and parent pickups to know when they can be dismissed. Finally, latchkey will be allowed to go to the library for the after school care.

After school care - see Arlene Will

Group work/instruction (?) - Instruction will be given mostly whole group at their seats. Students will have their own separate supplies and for subjects like Math will be given individual kits to use and then sanitized at the end of the day. There will be small group instruction with social distancing.

Bathroom usage - Scheduled times- 3x a day where the whole class will use the restroom. For those students who need to use the restroom at different times, the teacher will allow at their discretion.

What will a teacher's day look and feel like?

Entering school - I will enter the WEST door with my vehicle parked across the street.

Entering the classroom- I will have a mask on and sanitize my hands.

When students enter the classroom- I will greet students, remind them of morning routine, read morning message, monitor students for COVID symptoms or other illnesses.

Between classes (clearing desks / hallway duty) N/A

During off hour / prep period (possible subbing / hallway duty)- grading papers, copying papers, sanitizing, organizing supplies for next part of my day

Dismissal responsibility - I will be responsible for my own students getting them to their parents or bus area.

After school (will building be shut down at certain time?) no students will be allowed into classroom after dismissal. Sanitize room for next day.

Support for students that are in quarantine protocol- making phone calls to parents, making sure students have access to materials needed to complete homework, move them to designated area, make sure adult is present to monitor them until parents are able to make arrangements for their child.

Process for removing a symptomatic student from classroom - a checklist will need to be created to decide if a child would need to be removed from the classroom. Also, there should be documentation from the parents and doctors for students who are medicated for whatever illness or allergies they have.

Update job description-

What will the day of non-instructional staff look and feel like? - see Jess Siemen

Possible change to job responsibilities

Possible hallway/supervision duty? (arrival/dismissal of students)

Possible supervision of student in isolation?

How will a parent's school experience be different?

Access to building - there will be no outside or unauthorized parent visits

Open house / back to school events - I will have a zoom meeting on Wednesday the 26th of August from 6:00-7:00 p.m. for students and parents to have a virtual tour of the classroom and for parents to ask any questions they may have.

Parent teacher conferences - TBD usually set up online

Volunteering - no parents will be able to volunteer in the building. Outside activities will be ok with a mask and social distancing.

Attendance at extracurricular activities- TBD not in the building

What specific cleaning policies will be implemented?

Classrooms- Frequent wiping down of desks and doorknobs, bin for used items to sanitize at the end of the day.

Commonly touched surfaces including the Cafeteria, and Playground will be cleaned and maintained per State of Michigan requirements and recommendations.

Virtual Learning

1. What if my child must quarantine independent of his/her class?
 - a. Office hour with teacher after school? 3:00-4:00 pm
 - b. Paper packets? yes with a pickup and drop off day
 - c. Possible recordings in in class instruction? yes from zoom
 - d. Web camera (to show only teacher? (But student voices and possible identifying information will be audible.) yes

2. What happens if my child's teacher needs to quarantine (for reasons unrelated to school) and my child is still able to attend school? Sub teacher or another staff member to fill in if available

3. What platform(s) will we be using? google classroom, zoom

4. How will teachers deliver instruction virtually?
 - a. Live sessions? yes, with zoom and google meets-
 - b. Will they be recorded? yes
 - c. Based on grade level, can they be "scheduled" just as a normal school day? no
 - d. How many times per week will live sessions be offered? 3-5 days
 - e. Office hours for individual support? (Record session or have second adult on session) yes
TBD
 - f. Perhaps student can record question and send to teacher, teacher sends video back (seesaw) email preferred, phone call, Face time with parent present

5. How will the platform be used during in-person instruction? instruction on how to use, class announcements, extension activities- links, videos, classwork for students who were absent or needed extra copy if needed.

6. What is the grading policy for online work? - The policy will be the same as expected if there was in -person instruction. Assigned will be graded as normal and is expected to be completed on a timely fashion.

7. What type of training/support will be available? (for students, parents, staff)
help videos and guides will be posted on google classroom or school Facebook page.

I have recommended that teachers have two prepared, stand alone, totally virtual lesson, ready in the event that classroom/school needs to close. This could allow learning to continue while a building is cleaned, as well as allow time for teachers to access building and move to virtual instruction.