

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Our Lady of Lake Huron School

Date of Drill: 3-19-2019 Time drill was held: 9:46 (pm/am)

Exact time required to evacuate/shelter/secure: 2 mins. 35 secs.

Total Participants: 127

Remarks: All teaching/classroom staff need to carry emergency "to-go" bags

This report is for emergency drill # 2<sup>nd</sup> for school year 2018-2019  
(2<sup>nd</sup> severe weather drill)

Name of person conducting drill: Cathryne Goulet

Title of person conducting drill: Principal

Signature of person conducting drill: Cathryne Goulet

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_